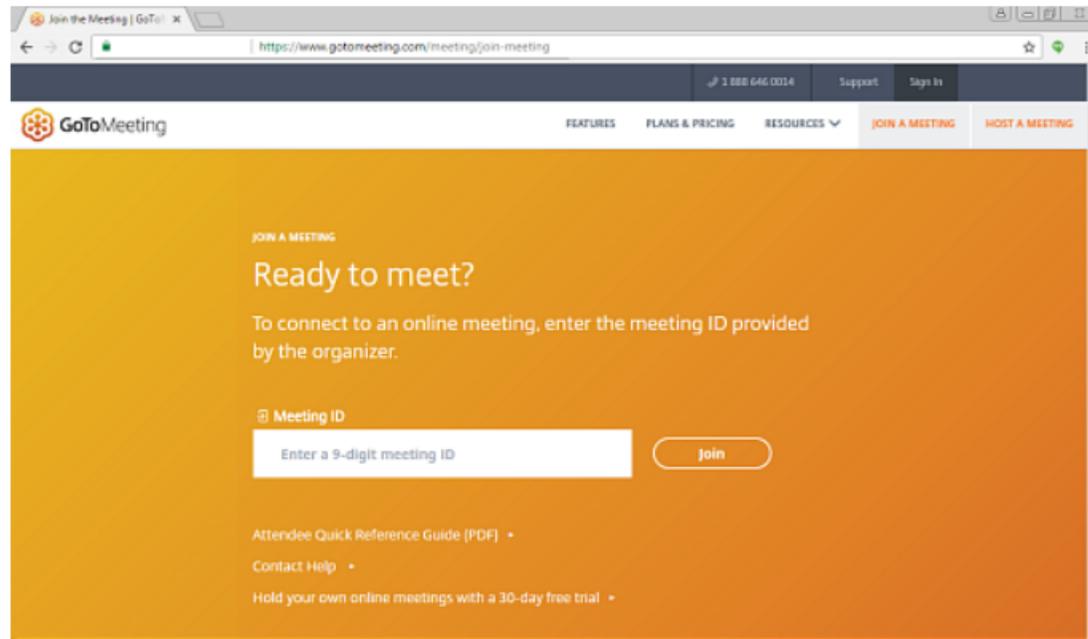


- **If you are on a computer**, open a web browser (Chrome preferred) and go to [www.gotomeeting.com/meeting/join-meeting](https://www.gotomeeting.com/meeting/join-meeting) and enter the Meeting ID.

**Note:** If the GoToMeeting desktop app is already installed on your computer, this will launch you into session using the desktop app.



# No computer? No problem.

With the GoToMeeting mobile app you can feel confident in taking your meetings on the go.



## GoToMeeting for Android

Simply tap to start using your Android phone or tablet.



## GoToMeeting for iOS

Experience your meetings right from your pocket on iPad or iPhone.



## Join a meeting

1. Make sure you have installed the [GoToMeeting](#) app.
2. Join a session in either of the following ways.
  - Tap the Join URL of the session (in your Email app, Message app, etc) to automatically launch the app.
  - Open the app, enter the meeting ID or personal meeting name and tap **Join**.
  - Open the app and tap one of the upcoming meetings that are listed on the Calendar screen. Tap **Join**.
  - Open the app and locate the desired meeting. Tap the More icon and join with internet audio, phone audio, or commuter mode.
3. You will be immediately launched into session.

**Note:** If the meeting is password protected, you will be prompted to enter the password first and then will be immediately launched into session. You will find the password in the meeting invitation, or ask the organizer who invited you to the meeting!

## Be notified of an upcoming meeting

Set up meeting reminders and never be late to a meeting again! Once enabled, you will receive notifications via badges, banners or alerts (depending on your phone's Setting preferences).

1. Tap the Settings icon in the bottom toolbar and tap **Remind Me**.
2. Choose to be reminded 1, 5 or 10 (or all three) minutes before the meeting.
3. You will be launched directly into your meeting if you swipe right on the notification.

## Mute and unmute yourself

Tap the Mic icon in the toolbar at the top. The icon will turn gray when muted and orange when unmuted.

## View additional features

- **Chat with others:** You can send chat messages to everyone in the meeting, only the organizers or to a single attendee by tapping the Chat icon in the toolbar. Specify who you'd like to send a chat to, enter a message and then tap **Send**.
- **View and rearrange panelist's webcams :** You can filter shared webcams by tapping the Webcam icon in the upper toolbar. Select one of the following views:
  - **All:** All webcams will be displayed at the top of your screen. You can re-size the webcams by clicking and dragging the re-sizing bar.
  - **Talking:** Only the webcam of the panelists who are currently speaking will be shown at the bottom of your screen.
  - **None:** All shared webcams will be hidden.